



Lou Ann Texeira
 Executive Officer

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June 8, 2016 (Agenda)

June 8, 2016
 Agenda Item 9

Contra Costa Local Agency Formation Commission
 651 Pine Street, Sixth Floor
 Martinez, CA 94553

Contract Extension – Lamphier-Gregory

Dear Commissioners:

In June 2011, following a formal bid process, the Commission approved a new contract with Lamphier-Gregory to provide professional environmental planning services to Contra Costa LAFCO on an as needed basis. The firm has provided planning services to Contra Costa LAFCO since 2008.

Under the contract, Nat Taylor, Senior Planner/Project Manager, supports LAFCO as follows:

- Reviews and provides comments on LAFCO applications and projects
- Reviews and provides comments on environmental documents prepared by outside agencies
- Assists with preparing environmental documents for LAFCO projects
- Assists with development of new, and reviews existing, LAFCO policies and procedures
- Attends LAFCO hearings, meetings with applicants, and other meetings as needed

Through the firm’s ongoing work, they have become familiar with projects and issues relating to Contra Costa LAFCO. The firm is currently working with LAFCO on a number of projects including several pending reorganization proposals and development of new policies and procedures. Given the firm’s exemplary work and familiarity with Contra Costa LAFCO issues, staff recommends an extension of the current contract, as provided for in the FY 2016-17 budget.

RECOMMENDATION: Authorize LAFCO staff to execute a one-year contract extension with Lamphier-Gregory extending the term of the contract from June 30, 2016 to June 30, 2017. The amendment includes no increase to hourly rates and no increase to the contract amount. Adequate funds are included in the existing contract and in the FY 2016-17 LAFCO budget.

Sincerely,

Lou Ann Texeira
 Executive Officer

Attachment: Amendment Agreement

c: Nat Taylor, Lamphier-Gregory
 County Auditor-Controller

PO Number: _____

AGREEMENT AMENDMENT

Reference is made to that contract entered into on the 1st day of July 2011, by and between the Contra Costa Local Agency Formation Commission and Lamphier Gregory.

Said contract is hereby amended:

TERM will be from July 1, 2011 through **June 30, 2017**.

This amendment is effective July 1, 2016.

IN WITNESS THEREOF, the parties hereto have executed this amendment this 8th day of June 2016.

CONTRA COSTA LAFCO

CONTRACTOR
LAMPHER GREGORY

By: _____
LAFCO Executive Officer

By: _____

Taxpayer ID#: _____

APPROVED AS TO FORM

LAFCO Legal Counsel

I hereby certify under penalty of perjury that the Executive Officer of the Contra Costa LAFCO was duly authorized to execute this document on behalf of the Contra Costa LAFCO by a majority vote of the Commission on June 8, 2016.

Date: _____

ATTEST:

Contra Costa LAFCO Clerk